



# siiye'yu

June – July 2024



## Update from CAO, Edith Moore

As we move through the summer, I am filled with pride in the progress we've made together. Our recent achievements, highlighted in this newsletter, are a testament to the hard work and dedication of each team member. In this edition, I am excited to share the work I've been involved in and highlight some key developments and accomplishments from our team.


### Strengthening Our Foundations

Continuing the work we began last year with the update of our constitution and bylaws, we have completed a governance toolkit for our board of directors this summer. This toolkit is essential as it contains valuable information about the history of our organization, our Member Nations, and our strategic plan. It ensures new board members and communities understand their roles and responsibilities and improves the overall consistency and effectiveness of our governance processes.

We have begun work on our Data Management policies, from creating a cyber security training program for staff to developing web portals so staff and our Board of directors can easily access the information they need. We are reviewing and revising our Data management practices to ensure we are compliant with the First Nations principles of ownership, control, access, and possession (OCAP) in support of self-determination and data sovereignty.

### Empowering Our Team

Aligning each team's strategic planning with the organization's purpose and values ensures everyone is working as naut'sa mawt (working together as one heart one mind). I participated in the strategic planning sessions for Naut'sa mawt Event Management (June 25-27th), Member Services (July 3-4th), and Indigenous Marketing Solutions (July 24-25th).



Our new HR manual and policies are now in effect. We kicked off the rollout with a training session and have provided additional training videos for specific areas to ensure everyone equipped to implement these new guidelines.

I supported Naut'sa mawt Resources group by attending the Indigenous Partnerships Success Showcase with CEO, Kelly Landry.

### **Walking alongside our Nations**

We were honoured to sit with Chief and Council in Homalco to learn how Naut'sa mawt could support the amazing work they are doing, and joined them for Homalco Days in June. We also attended National Indigenous Peoples Day celebrations in K'omoks. ʔimot/Hay čx<sup>v</sup> qə to Homalco and K'omoks for the warm welcome.

It was a privilege to experience the Tseil-Waututh territory with Takaya Tours. Our Naut'sa mawt Event Management team had the opportunity to deepen their understanding of Coast Salish culture as we paddled through the scenic Burrard Inlet and Indian Arm. Guided by insightful narratives, songs, and the discovery of ancient village sites, this experience was both enriching and memorable.

I supported the TSU team in developing and executing an MOU with the First Nations Housing and Infrastructure Council (FNHIC) to conduct housing condition assessments. Engagements began in July with Member Nations interested in implementing this initiative.

We are pleased to announce that our funding application for a Cultural Inclusion Advisor has been successful. This new role will be pivotal in developing a comprehensive syllabus for cultural inclusion and sensitivity training across our organization and communities, building more inclusive and respectful workplaces. Interviews for this one-year position started in July, and we are making significant progress in identifying the right candidate.

Our Wills and Estate Planning project is currently on hold for the summer and will resume in September. This needs assessment will establish the foundation for providing wills and estate support to community members based on their specific needs. We look forward to connecting with communities interested in this initiative.

### **Living our Values**

I would like to thank our team for their continued dedication and hard work. Our commitment to our values is more than just words; it is reflected in our daily actions and decisions. We are becoming stronger as an organization by truly embodying these principles in everything we do.

# Member Services Highlights

## Elders and Youth Council

*Ohshpaapineese - Debbie Minton*

### Collaborate Spirit with Independent Motivation

These past few months have been exceptionally productive and collaborative, both individually and as a Team. Training our newly recruited Executive Assistant, Emily Shopland has been my primary focus, ensuring Emily is well-equipped with the tools and knowledge to support in Naut'sa mawt' s mission.

Together with the team, I contributed to the recruitment strategy for a 1-year term Cultural Inclusion Advisor position. The successful candidate will work with Member Nations to gather information to create a successful Member Nation Culture Inclusion Program. Additionally, I collaborated with our proposal writer for a vital Abuse Awareness Proposal and strategic plan to address this critical issue within our communities.

The Elders June 26, 2024, Zoom Meeting provided virtual space for our Elders to share support, laughter, wisdom and insight. Many of us were looking forward to the in-person July 20, 2024, gathering to include the NmTC Youth Council and NmTC Community Food Network. Due to many attendee summer obligations, it has now been postponed to September 14, 2024. This event will celebrate culture and connection. I took the initiative to draft and submit revisions for the NmTC Elder Bylaw, Elder Term of Reference and Elder Application form to better reflect NmTC's evolving need for additional Elders.

Lastly, I connected with Nations and compiled a Cultural Member Nation Contact list, a resource that will enhance communication and collaboration. These efforts represent just a fraction of work dedication to strengthening Member Nation communication and fostering trust.

# Member Services Highlights

## Emergency Preparedness

Our Emergency Preparedness advisor was fortunate enough to visit Klahoose First Nation to support Building Inspector Tim Byron in June, as well as attend some great meetings and training on behalf of NmTC and our Member Nations:

### First Nations Emergency Services Society – FNESS

Circle of practice monthly meetings are hosted by FNESS and took place on June 4th and July 9th with First Nations Emergency Program Coordinators from around the province. Discussions focused on current projects such as current emergency situations, emergency operations preparations and updates.

FNESS also hosted a training session on Emergency Operations Center's with refresher training occurring throughout the month.

### Disaster Resilience & Innovation Program (DRIF)

DRIF including Disaster Mitigation & Adoption Programs (DMAP) held an information session regarding new funding sources available to communities.

### Sharing the Pen

BC Flood Strategy held a group meeting to discuss the path ahead for the working group as well as seeking to plan for upcoming promotional events.

### Ministry of Emergency Management and Climate Readiness (EMCR)

EMCR's Heat and Smoke Advisory regular meetings occur when required to discuss current and upcoming events, review short and long-term weather forecasts, and provide information of potential resources available to communities.

Please reach out to Clint Williams [clintw@nautsamawt.com](mailto:clintw@nautsamawt.com) if you have any questions regarding information sessions or funding opportunities.



## Food Security & Community Food Network

The Food Sovereignty and Food Security team is excited to have Seanna back on a part-time basis while she completes her master's degree in food system design in Milan, Italy. This added capacity enables us to better respond to our Member Nations' growing needs. Seanna will return full-time in early 2025.

In June we celebrated National Indigenous Peoples Day in K'ómoks followed by a community event in Homalco on Saturday, June 22. We are grateful for the opportunity to connect and celebrate with our Member Nations.

Also in June, NmTC received multi-year funding to support our Member Nations to assess the effects of climate change (global heating, pollution, biodiversity loss), on traditional food systems, as well as building resilience for future climate-related disruptions.

We are excited to bring the Community Food Network (CFN) together with NmTC's Elder and Youth Councils in Homalco on Saturday, September 14, 2024, and are prepping for the Second Annual Community Food Network Gathering in Tsawwassen on November 7, 2024



*Pictured: Megan Curren and Lisa Paul in front of the new smokehouse at the community garden in Homalco on June 22nd, 2024, during Homalco Days. (Photo credit: Edith Moore)*

## Food Security & Community Food Network

Many NmTC Member Nations have additional hands and hearts in the gardens and on the land this time of year thanks to youth summer employment funding. We've heard that this additional capacity is needed year-round, and we continue to seek out funding, training opportunities, and partnerships in support of our Member Nation's food sovereignty and food security priorities. In response to previously requested services, the Food Sovereignty and Food Security team is pleased to offer the following opportunities:

- **Food Sovereignty/Food Security Needs Assessments:** NmTC has received funding to support Member Nations who are interested in developing their internal capacity for Indigenous food systems planning as well as conducting Food Sovereignty and Food Security Needs Assessments. These Needs Assessments are foundational to holistic food sovereignty planning. Food sovereignty plans provide a roadmap for implementation and strengthen funding potential. Details of this program will be announced in August.
- **Rainwater Harvesting System Feasibility Reports:** Without clean and accessible water, there can be no food sovereignty or food security! Climate change, colonial land-use practices, and pollution pose great risks to Indigenous water sovereignty. NmTC has funding to support each Member Nation to complete a Rainwater Harvesting and Management (RWH/M) Feasibility Report (value \$750+). These reports are an important step towards unlocking funding to implement RWH/M systems.
- **Assessing climate change impacts on traditional food systems:** NmTC received multi-year funding to support NmTC Member Nations to assess the impacts of global heating, biodiversity loss, and pollution on traditional food systems - as well as building resilience for future climate-related disruptions.
- **Hands-on Learning and Training Opportunities:** We're scheduling Fall 2024 workshops now, please get in touch if you'd like to schedule a workshop in your community or have training questions or requests.

Please feel free to connect anytime with [seannaj@nautsawmawt.com](mailto:seannaj@nautsawmawt.com) or [meganc@nautsamawt.com](mailto:meganc@nautsamawt.com)

### Tsawwassen First Nation C'eliselem

C'eliselem is a community-led garden located within the Treaty lands of the Tsawwassen First Nation. The farm supports the community's food sovereignty and security goals while contributing to the Nation's cultural revitalization — <https://www.youtube.com/watch?v=-Y596x0aiCQ>

# Calendar of Events

## Housing Manager Working Group

Monthly working group to foster relationships, share solutions and support each other on housing management issues.

Next Topic: Sample Renovation Policy Template

Next meeting: **TBD**

Contact: [ericb@nautsamawt.com](mailto:ericb@nautsamawt.com)

## CAO Working Group

Resource and information sharing between CAO and Band Administrators

Next meeting: **Aug 19th, 1:30 – 3:00 PM**

Contact: [edithm@nautsamawt.com](mailto:edithm@nautsamawt.com)

## Community Food Network

Next meeting: **Aug 8th, 2:30 - 3:30 PM**

Contact: [meganc@nautsamawt.com](mailto:meganc@nautsamawt.com)

## Second Annual Community Food Network Gathering

Next meeting: **Nov 7th, 2024**

Contact: [meganc@nautsamawt.com](mailto:meganc@nautsamawt.com)

# Elder Thalia's Transformative Food Guide Vol. 9

In this edition of Elder Thalia's Transformative Food Guide, Elder Harold reminds us that the first step in helping our community is taking care of ourselves. This is an important reminder to take extra care during these hot summer days. Thank you to Bayja Morgan-Banke for another amazing Elder Thalia comic!





# Funding & Training Opportunities

## Current Opportunities:

### FNHA's Indigenous Climate Health Action Program (ICHAP):

FNHA's Indigenous Climate Health Action Program (ICHAP) supports First Nations leadership in reducing climate change impacts on health. Climate change affects physical, mental, emotional and spiritual health in many ways. Through ICHAP, communities can strengthen their climate health resilience by working together to improve the environmental, social, cultural and economic factors that affect their health and wellness. EOI open.

### Telus Indigenous Communities Fund:

This fund reopens September 2024 and offers funding up to \$50K for a wide range of initiatives.

### FNHA Environmental Contaminants Program:

The First Nations Health Authority: Environmental Contaminants Program (ECP) supports First Nations projects that explore the link between human health and environmental contaminants. It is intended to help First Nation communities in BC address their environmental health concerns and to support capacity development. Ongoing intake.

### Disaster Resilience and Innovation Funding program (DRIF):

The Disaster Resilience and Innovation Funding program (DRIF) program provides funding to First Nations and local governments in B.C. to enhance their capacity to withstand and adapt to natural and climate-driven hazards. EOI open.

### Asset Management Planning:

The intent of the program is to assist local governments in delivering sustainable services by extending and deepening asset management practices within their organizations.

Matching grants of up to \$25,000 are available under the 2024 Asset Management Planning program to support activities that advance a local government's asset management planning or practices, and that facilitate better integration of asset management planning with long term financial planning.

Applications are currently being accepted for this program.

**Eligibility:** Local Governments (municipalities and regional districts).

Open/Closed: Open

**Funding:** The 2024 Asset Management Planning program can provide up to 50% of total project costs to the grant maximum (\$25,000). The remainder (50%) is required to be funded through community contributions.

**Deadlines:** 10-May-2024 and 27-Sept-2024

# Funding & Training Opportunities

## Upcoming Opportunities:

### New Relationship Trust - Nation Building:

- Focuses on providing funding to First Nation communities to support Nation building activities according to their self-determined priorities
- Up to \$120,000 in grant funding over 2 years
- Eligible applicants: BC First Nations, Tribal Councils

### Other NRT Funding Opportunities

- Declaration Act Engagement Grant
- BC Indigenous Clean Energy
- Elder
- Youth
- Language
- Education (K-12)
- Education (Students)
- Economic Development – Equity Matching
- BC Indigenous Cannabis Business Fund

Please see the NRT website for other funding opportunities: <https://newrelationshiptrust.ca/apply-for-funding/funding-overview/overview-of-funding-programs/>

### RBC Foundation Funding:

RBC Emerging Artists: Support initiatives that help emerging artists by bridging the gap from academic to professional career. Applications accepted year-round.

### Oshki Wupoowane | The Blanket Fund:

Reconciliation Action Grants \$1,500-\$15,000.

Applications are accepted on a quarterly basis

- June 15 to September 13, 2024 11:59PM EST Reviewed Fall 2024 notified by December 2024
- September 14 to December 13, 2024 11:59 EST Reviewed Winter 2025 notified by March 2025

The Reconciliation Action grants stream will support reconciliation activities, events, and initiatives in communities that contribute to cultural revitalization, elevate Indigenous culture, languages, and traditions, increase understanding between Indigenous and non-Indigenous peoples, or other grassroots initiatives that move reconciliation forward.

# Funding & Training Opportunities

## Canadian Heritage Legacy Fund – Building Communities Through Arts and Heritage:

Building Communities through Arts and Heritage - Legacy Fund component provides funding for community-initiated capital projects, intended for community use. Recipients may receive up to 50 per cent of eligible project expenses up to a maximum of \$500,000.

### Funding supports community-initiated capital projects that:

- Commemorate a significant local historical event or pay tribute to a significant local historical personality;
- Mark a 100th anniversary or greater, in increments of 25 years (e.g., 125th, 150th);
- Involve the restoration, renovation, or transformation of existing buildings or exterior spaces with local community significance that are intended for community use;
- Encourage arts and heritage activities in the local community that are intended for and accessible to the general public.

## Canadian Heritage – Canada Cultural Spaces Fund:

The CCSF supports the improvement of physical conditions for arts, heritage culture and creative innovation. The Fund supports renovation and construction projects, the acquisition of specialized equipment and feasibility studies related to cultural spaces. The CCSF is supporting cultural infrastructure projects across the country.

## BC: Regional Community to Community Program:

Starting in 2023, the C2C program will continue to support C2C forums, now with funding up to \$10,000 for events. In addition, the program is expanding to support the advancement of First Nation-local government reconciliation and relationship building through the development of agreements (such as protocols, MOUs, and service agreements), joint plans and/or strategies and the joint review of bylaws and/or policies in order to develop recommendations for amendments or new bylaws and/or policies.

**Eligibility:** All local governments (municipalities, regional districts, or the Islands Trust) and First Nations (Treaty First Nation, Band, Tribal Council or National Government) in BC are eligible to apply. Eligible applicants can submit one application per intake.

**Funding:** \$10,000

**Deadline:** 6-Sept-2024 and 6-Dec-2024

If you have any questions about these or other grants, please feel free to reach out to [jennym@nautsawmawt.com](mailto:jennym@nautsawmawt.com)

# Technical Services Unit

**Eric Blueschke**, RPP, Program Administrator/Housing Policy Advisor

**Darryl Tunnicliffe**, P.Eng, Infrastructure Advisor

**Tim Byron**, RBO, Building Inspections Advisor

## Community Visits

We visited Homalco, Klahoose, Tseil-Waututh, and Snaw-naw-as Nations throughout June and July to conduct building inspections and/or to meet with staff and community. Hay čx<sup>w</sup> qə (Thank you) to our Member Nations for your warm welcome to our team in your communities.

## Housing – Renovations and Asset Management

The TSU Team met with First Nations Housing and Infrastructure Council (FNHIC) have entered into an MOU to develop a program to provide building condition assessments, in partnership with FNHIC, for homes in Member Nations. We convened a webinar on July 11th to share the finalized MOU with Member Nations and confirm interest in project participation. Thank you to Tla'amin, Stz'uminus, Tsawwassen, Malahat, K'ómoks and Tseil-Waututh for attending.

We also attended a FNHIC Housing Asset Management Workshop in Nanaimo on July 16th. NmTC also covered the travel and accommodation costs for Member Nations to attend.

## Housing – Policy

The TSU team has drafted a sample template renovation policy to be shared with Member Nations at an upcoming webinar. We have also been working on finalizing CMHC funding approval for Phase 1 of the Housing Policy Toolkit Update Project as well as finalizing further funding with the First Nation Market Housing Fund.

## Infrastructure – Indigenous Coastal Climate Coalition (ICCC)

We are a working member of ICCC and are supporting the application for funding to follow coastal vulnerability studies that have been completed for coastal Nations, including NmTC Member Nations.

## External Collaboration

- Leading Aboriginal Capital Committee (ACC) Working Group that is exploring options for a BC First Nations Building Inspections Model.
- Attended July 9th meeting of the BC First Nations Housing Managers Working Group.
- Attended July 17th Indigenous Engagement Requirements under the new Disaster Management Act.

If you have any questions on any TSU projects or upcoming meetings, please contact Eric at [ericb@nautsamawt.com](mailto:ericb@nautsamawt.com)

## Tools & Resources

### **Housing Financial Viability Guide and the Section 95 Operating Agreement Expiry Guide:**

<https://www.nautsamawt.org/housing-sustainability-project>

### **Infrastructure Maintenance Management Toolkit:**

<https://www.nautsamawt.org/infrastructure-maintenance-management-toolkit>

### **Communications App**

The Communications App is a mobile app that allows communities to send out urgent alerts, updates, events, resources, polls, and surveys directly to their members through their phones and mobile devices. Emergency communications features will be launched in the App this March. The Communications App is and will continue to be free for all NmTC Member Nations through NmTC's partnership with Hawk Solutions.

To learn more, please visit [www.hawksolutions.net](http://www.hawksolutions.net)

Contact: [info@hawksolutions.net](mailto:info@hawksolutions.net)



# Naut'sa mawt Resource Group CEO Update, Kelly Landry

June and July have been very productive months for Naut'sa mawt Resources Group.

## Audit and Financial Operations

The NRG Audit was completed. I would like to acknowledge and extend my heartfelt appreciation to our Finance team for their dedication in completing this important work. Their attention to detail, thorough analysis, transparency, and collaborative recommendations are greatly valued and significantly contribute to our company's success.

## Data Management and Web Portals Development

In June, we began work on enhancing data management within our organization by developing a comprehensive web portal aimed at improving staff connectivity. This portal includes a file library that makes important HR documents easily accessible to all employees. Additionally, we are working on a web portal for the Board of Directors to allow board members to access board reports and critical documents efficiently.

## Cyber Security Training Program

A key initiative this period was the implementation of a cyber security training program for all staff. Cyber security is crucial in protecting our organization's data. By educating our staff on best practices and potential risks, we are strengthening our defense against cyber attacks and ensuring the safety and integrity of our digital infrastructure.

## Performance Reviews and Recruitment

I supported Senior Managers and Directors by participating in annual performance reviews utilizing the new performance management framework developed last year. This framework ensures a structured and fair assessment of employee performance, fostering growth and development within our team. I also collaborated on job descriptions and interviewed final candidates for three key positions.

## Business Development

Our business development efforts for June and July have included providing décor services to three events- including the Malahat Gala on June 20th; taking steps to revitalize the Salish Sea Sentinel Magazine; operational planning to expand current NRG business activities; and pursuing new opportunities.

# Naut'sa mawt Resource Group CEO Update, Kelly Landry

## Strategic Planning

Strategic planning is critical for aligning our strategies to ensure all departments are working cohesively towards organizational goals. Over this reporting period we held 3 strategic meetings.

- Naut'sa mawt Event Management (June 25-26)
- Member Services (July 3 – July 4); and
- Indigenous Marketing Solutions (July 24-25).

## Board Governance and Board of Directors Meetings

Strong governance is essential for maintaining transparency, accountability, and ethical practices within our organization and has been an important part of this reporting period. I visited the new NRG Chairman of the Board, Chief Ken Price, in Komoks to prepare for the upcoming NRG Board of Directors meeting on July 24th. I also worked with Edith Moore, CAO to prepare for the upcoming NmTC Board of Directors meeting on July 30th.

# Indigenous Marketing Solution Highlights:

## School Agenda Program Update

Over the past three months, our Agenda Program has garnered significant interest and positive feedback. To date, 15 schools have placed orders, with an additional 4 anticipated in the coming weeks. Our agendas continue to be available for purchase online at [shop.indigenousmarketing.ca/collections/school-agendas](https://shop.indigenousmarketing.ca/collections/school-agendas), with no official cut-off date. However, we are guaranteeing delivery by August 30, 2024, for orders placed by July 26, 2024, giving schools ample time to plan for the upcoming academic year.

This year, we introduced automated ordering direct through our website, streamlining the process for schools and teachers. This improvement has been well-received, significantly enhancing the user experience and efficiency. Additionally, our partnership with Staples has been fruitful, as their sales team and store GMs are actively engaged in selling agendas to schools, further extending our reach and impact.



*Wolf Pup and Sea Wolf: The Wolf Pup and Sea Wolf version symbolizes acceptance and friendship. Both figures represent protection, intelligence, and strong family ties, fostering a spirit of learning and cooperation within the classroom community.*



*Photo: Clayton Gauthier, Cree-Dakelh artist from Nak'azdli Whut'en*

## Orange Shirt Campaign

This year's Orange Shirt campaign is set to launch August 01. This year, we are humbled to direct all proceeds from our Orange Shirt campaign to our Elders, for the purpose of a Naut'sa mawt Tribal Council Healing Gathering. This gathering will provide the good medicine needed to heal through connecting, feasting and celebrating the survival of Coast Salish culture. Each item sold is a contribution to aid our Elders' vital efforts to move forward in a good way and honour those who have endured the ultimate test of strength. We honour the Naut'sa mawt Tribal Council Elders Council for their teachings and acknowledge their strength in surviving the atrocities of residential schools.

For more information on our Orange Shirt campaign visit [shop.indigenousmarketing.ca/collections/orange-shirts](https://shop.indigenousmarketing.ca/collections/orange-shirts).

# Indigenous Marketing Solution Highlights:

## Completed Creative Projects

### College of Pharmacists of BC Vision Statement Doc

We are honored to have collaborated with the BC College of Pharmacists on multiple projects, including their Vision Document. As part of their commitment to decolonization, they are reworking their complaints and investigations review process. Illustrator and artist Bayja Morgan Banke created unique icons to represent each key part of the vision statement, adding a visually engaging element to the document. The BC College of Pharmacists has been a fantastic client, and we are proud to support their journey towards decolonization.



### Honouring Our Ways (HOW) Handbook

We recently completed the new version of the Comprehensive Community Planning (CCP) Handbook, called the Honouring our Ways (HOW) Handbook, originally released 18 years ago and last updated in 2018. Working closely with Indigenous planning mentors, we designed a resource that addresses the unique perspectives and needs of BC-based planners. To decolonize the text and approach, each phase of the planning cycle was renamed. We created four illustrative spreads to present the information in an accessible and engaging manner to emphasize this change.

## Naut'sa mawt Event Management Highlights:

### Stabilizing Indigenous Languages Symposium, June 5-7, 2024

Naut'sa mawt Event Management supported our client The NETOLNEW Research Partnership in planning the Stabilizing Indigenous Languages Symposium (SILS) on June 5-7, 2024. For 30 years, this important event has brought together language scholars, activists, educators, and community members to explore innovative strategies and promising practices for language revitalization.

SILS is an international symposium that brings together Indigenous language speakers and learners, community leaders, program developers, educators, and policymakers invested in the revitalization of Indigenous languages. SILS establishes a forum where diverse experiences, successes, and challenges of Indigenous Language Revitalization (ILR) initiatives can be openly discussed, fostering an environment of mutual learning and support.

Over 3 days, this symposium aimed to strengthen language stabilization efforts through keynotes, interactive workshops and panels, land-based learning, and networking opportunities. By highlighting emerging and promising pedagogical methodologies, holistic approaches, community-led interventions, and the role of technology, the aim was to equip participants with actionable strategies that transcend the symposium's duration.





## Naut'sa mawt Event Management Highlights:

### Takaya Tours, June 27, 2024

The Naut'sa mawt Event Management team closed out our 2-day strategic planning session on the beautiful unceded traditional territories of Tsleil-Waututh First Nation by taking part in a guided canoe tour by Takaya Tours: <https://takayatours.com/>

In a 35-foot replica of a traditional style ocean-going canoe, our team paddled together through the protected waters of the Burrard Inlet and beautiful Indian Arm while local guides sang songs, told stories, and pointed out important ancient village sites. This excursion was a great opportunity to ground our team in the importance of our work and to remind us of the power of teamwork and resiliency.

Naut'sa mawt Event Management was honored to experience the culture, tradition and history of NmTC member Nation 'Tsleil-Waututh First Nation' in North Vancouver.

Hay čx<sup>w</sup> qə!



# Employment Opportunities

## Event Coordinator

Event Coordinator will be assigned Indigenous-focused virtual, in-person and hybrid events and will work both independently and in collaboration with Event Managers and Senior Managers on large-scale events.

This role will require exceptional organizational and customer service skills in overseeing event implementation from initial client introduction to event implementation while maintaining Naut'sa mawt Event Management standards of customer service.

Event planning services are offered in various locations across Canada, therefore a willingness to travel is required.

### Education and Professional Experience

- Completed bachelor's degree and/or Certificate or diploma in event management is required.
- 3-5 years experience organizing events
- Experience working with Indigenous communities is considered an asset

## Notetaker

The Notetaker will be responsible for authoring Meeting Summaries, What We Heard Reports, Transcriptions and other written works on various topics related to creating positive impacts for Indigenous communities.

This role will require familiarity with preparing, reviewing and editing written content for grammar, punctuation, spelling, style, and consistency.

Notetaking services are required in engagement sessions across Canada, therefore a willingness to travel is required.

### Education and Professional Experience

- Minimum 3 years experience in a related field. For example, communications or journalism
- Completed bachelor's degree or higher.
- Experience working with Indigenous communities is considered an asset.

Visit our website for further details and how to apply: <https://www.nautsamawt.org/employment-opportunities>